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IRP FrameDoc Electronic Archive

(IRP FrameDoc EA)

Purpose

Automated management system for electronic archive

Technology

- J2EE platform
- Technology – IRP (Apache Tomcat WEB server, JBoss application server)
- OS – Windows (base version)
- DBMS– Oracle (base version)
- Thin client - WEB-browser

Functionality

- Thin client document access
- Client authentication
- Administering of roles, rubricator and documents rights
- Classification (rubrication) of documents (archive structuring)
- Document registration
- Work with reference-books and glossaries
- Document version control
- Management of electronic documents in different formats
- Reporting
- Search for documents by various criteria (columns, record card fields, context, morphology)
- Document viewing and printing capabilities
- Matching with case classification
- Control of storage terms
- Specification of location of originals and copies
- System event logging
- Electronic digital signature
- Continuous operation mode

User-friendly user interface

- Users access data by means of thin client. No special configuration or additional software is needed.

- All operations are executed using Internet browser; so all standards of this software product remain valid. Navigation can be carried out with a **mouse** or **Tab/ Shift+Tab** buttons.
- Easy and intuitive set of icons and buttons
- Laconic, fully functional menus
- Effective use of classifiers (user configuration, various types: theme-related, case classification, location of originals and copies, etc)
- A wide range of reference books
- Informative customizable reports
- Use of integrated filters (configurable information samples)
- Control (monitoring) of document storage terms

Easy work with documents

- Informative and customizable document card
- Informative document lists
- Convenient management of operations with documents (editing, version control, search, viewing, printing, mass entering)

Easy administering

- Convenient and informative user registration
- Structuring of users
- Convenient and informative reference books

Effective security

- Client authentication
- Effective role system
- Effective system of classifier and document rights
- Event audit
- Electronic digital signature

Any electronic digital signature system can be integrated (integration due to IRP technology)

Hardware and software requirements

- Server system:
 - Pentium III processor with clock speed not less 500 MHz
 - Not less than 512 MB RAM
 - Not less than 10 MB of free disk space
 - Application server corresponding to J2EE 1.3. JBoss specifications with Apache Tomcat Web-container (base version)
 - Oracle 9i DBMS (base version)
- Client:
 - Pentium processor with 200 MHz or higher clock speed
 - Not less than 128 MB RAM
 - Not less than 10 MB free disk space
 - VGA or better definition monitor
 - Microsoft Mouse or a compatible device.
 - Microsoft Windows 2000 or Windows XP OS (base version)
 - Microsoft Internet Explorer 5.5 or higher (base version)

Servers and PCs must have 10Base-T and 100Base-T-based NICs.